

**DELAWARE PROFESSIONAL STANDARDS BOARD  
PROFESSIONAL DEVELOPMENT AND ASSOCIATED  
COMPENSATION SUBCOMMITTEE**

The Townsend Building  
401 Federal Street, Suite 2  
Dover, Delaware 19901

**Meeting Minutes**

May 8, 2017  
1:00 P.M.  
Cabinet Room, Townsend Building

**Members Present:** Theresa Bennett, Matt Burrows, James Comegys, Darren Guido, LouAnn Hudson, Donna Johnson, Alyssa Moore, Jon Neubauer, Deborah Stevens, Rhonda West

**Members Absent:** Mary Cooke

**Others Present:** Chris Kenton, PSB Executive Director; Laura Makransky, Deputy Attorney General, representing the PSB; Rick Lane, PSB Administrative Assistant

**I. Opening**

**A. Call to Order:** Theresa Bennett called the meeting to Order at 1:04 p.m.

**B. Roll Call**

Rick Lane conducted roll call for the meeting with 9 members present (Bennett, Burrows, Comegys, Cooke, Johnson, Moore, Neubauer, and West; Ms. Hudson arrived at 1:30p.m.).

**C. Approval of Agenda**

A motion was made by Donna Johnson and seconded by Matt Burrow to approve the May 8, 2017 agenda. ***The motion carried*** (9 Yes to 0 No's – Bennett, Burrows, Comegys, Guido, Johnson, Moore, Neubauer, Stevens, and West).

**D. Approval of Minutes**

A motion was made by Deborah Stevens and seconded by Donna Johnson to approve the January 11, 2017 minutes. ***The motion carried*** (8 Yes to 0 No's – Bennett, Burrows, Comegys, Guido, Johnson, Neubauer, Stevens, and West).

Due to insufficient members present that were in attendance at the March 13, 2017 PDAC Meetings, the minutes were not able to be approved and will be posted in DRAFT format.

A motion was made by Matt Burrows and seconded by Deborah Stevens to approve the April 11, 2017 minutes. ***The motion carried*** (8 Yes to 0 No's – Bennett, Burrows, Comegys, Johnson, Moore, Neubauer, Stevens, and West).

## II. Presentations

None

## III. Professional Standards Board Update

Chris Kenton updated the committee on recent activities of the PSB.

## IV. Evaluating Short Term and Long Term Goals of Professional Learning for Delaware Educators

Theresa Bennett gave a recap and PowerPoint of the previous meetings held for PDAC and discussed the committee charge.

## V. Other

- A. The next meeting for the PDAC will be held on Monday June 19, 2017 at 1:00 p.m. in the Cabinet Room of the Townsend Building. A copy of the proposed 2017-2018 PDAC meeting schedule was distributed to members. The FY 18 Meeting calendar will be on the agenda for discussion and approval at the June PDAC meeting.
- B. Theresa Bennett announced that she would be stepping down as co-chair of the committee at the June meeting; she stated that she intends to remain as a member of the committee. Theresa Bennett nominated Alyssa Moore as the new co-chair of PDAC. No other nominations were made. Discussion and voting will be on the agenda at the June PDAC meeting.

## VII. Public Comment

## VIII. Adjournment

A motion to adjourn was made by Rhonda West and seconded by Darren Guido. ***The motion carried*** (10 Yes to 0 No's – Bennett, Burrows, Comegys, Guido, Hudson, Johnson, Moore, Neubauer, Stevens, and West). The meeting adjourned at 2:10 p.m.